

YORK UNIVERSITY  
TEACHING COMMONS  
CUPE 3903 POSITION POSTING

<b>CUPE UNIT:</b>	UNIT 1
<b>FACULTY:</b>	Teach. Commons / Teaching Commons
<b>SESSION:</b>	Fall 2020 / Winter 2021
<b>POSITION:</b>	T7 (Miscellaneous) [Teaching Common Tutor]
<b>NUMBER OF POSITIONS:</b>	8
<b>MEETING TIME:</b>	Please refer to schedule.
<b>PROJECTED ENROLMENT:</b>	TBD
<b>SALARY:</b>	As per current CUPE Collective Agreement
<b>RESPONSIBILITIES:</b>	Attend a half day TCT induction scheduled for late August or early September. Act as TA to the Teaching Assistants Certificate of Teaching, including supporting online and face to face work and grading of assignments. Act as TA to the Senior Teaching Assistant program in the Teaching Commons, including mentoring the STAs and grading of assignments. Attend an Instructional Skills Workshop in the Fall semester. Attend scheduled meetings three times each term with a designated Educational Developer in the Teaching Commons. Liaise with Faculties to promote the work of the Teaching Commons with particular reference to support for TA's. Other professional development duties that coincide with candidate's strengths.
<b>QUALIFICATIONS REQUIRED:</b>	Full-time graduate student with proven interest in university level teaching and learning and at least two years of teaching experience, preferably as a TA, but other teaching experience will also be considered. Completion of the EDC accredited courses TACT and STA Program preferred. Demonstrated ability in peer mentorship with strong interpersonal skills. Excellent oral and written communication skills. Demonstrated ability to exercise mature judgment, diplomacy and discretion to maintain confidentiality. Demonstrated ability to effectively lead and collaborate on a cross-functional and multi-disciplinary team, multi-tasking and meeting deadlines.
<b>QUALIFICATIONS PREFERRED:</b>	Experience with educational technologies, e.g. Moodle, preferred.
<b>SUBMIT APPLICATIONS TO:</b>	Geneviève Maheux-Pelletier Interim Director, Teaching Commons 1046 Victor Phillip Dahdaleh Building Keele Campus York University 4700 Keele Street Toronto, Ontario M3J1P3
<b>DATE OF POSTING:</b>	May 29, 2020
<b>APPLICATION DEADLINE:</b>	June 12, 2020
<b>NOTES:</b>	Applicants are asked to submit a CV with a list of the courses for which they have TA'ed and any other teaching experience, plus a short (maximum 750 words) statement explaining their suitability for the role to: Teaching Commons at <a href="mailto:teaching@yorku.ca">teaching@yorku.ca</a>

*Additional Notes:*

***Posting revised to note the following: For face-to-face mode of instructions courses, if a face-to-face mode of instruction is not possible for reasons relating to COVID-19, the course will be delivered online/remotely if such delivery is feasible. If the course cannot be delivered online/remotely, the offering of the course will be conditional on the ability to deliver it in a face-to-face mode of delivery.***

- 1. York University encourages applications from Aboriginal peoples, persons with disabilities, members of visible minorities, and women and invites applicants to review the University's Employment Equity Plan for employees in CUPE 3903, a copy of which is at <http://fr.info.yorku.ca> .*
- 2. Position subject to budgetary approval and enrolment restrictions.*

**POSTING # P-FW2020-TCT.C.-1**